Minutes of Regular Meeting

of the Board of Directors of the

Lopez Center for Community Arts

May 14, 2012

Upon notice duly given, a regular meeting of the Board of Directors of Lopez Center for Community and Arts (the “LCCA”) was held on May 14, 2012 commencing at 5:20 p.m. Bob Sundquist, Rich Youde, Nia Bartalucci, Lexi Taylor, Robert Harrison, Terri Roush, Janet Baltzer, and Barbara Carver participated in the meeting. Phyllis Nansen was a visiting guest.

As the first order of business upon motion duly made and seconded, the minutes of the meeting of the Board of Directors held on April 9, 2012 were approved with the correction of the date on line two.

Next, Phyllis Nansen, representing the steering committee for the Henderson Steinway piano series read a report she and the committee prepared. (See attached) Bob reported on the history of the funds designated for the maintenance and tuning of the instruments.

The next order of business was Janet’s report: (See attached) She updated the LCCA Board concerning July events and requested help from Board members for the July 4th LCCA sponsored BBQ, and the Roy Rogers and the Delta Rhythm Kings Concerts. Please contact either Janet or Robert if you are able to help. Bob Sundquist volunteered to finish the Kiosk for the center. He wants to look at it first to make sure it’s within his carpentry abilities.

Fertile Ground Up-Date (Terri)– Mara Barnett has put together a drawing for a fence that will work for them. They are proposing a 3 ft. high solid cedar fence with 2 ½ inch gaps going up beyond that to prevent wind from causing damage. Terri has asked Nancy Green to give other suggestions for a more attractive fence. Concern about rabbit proofing the area was discussed. Terri will gather other ideas to scan and send to the Board for recommendation. A special meeting will be held to approve the final plan.

Terri also reported that a work party will be held Friday, May 18th from 9:00 to 12:00 to clean up the grounds – weeding, mowing, etc. Lexi will provide morning snacks for the event. Another work party will be held July 7th from 9:00 to 12:00.

Finance Report (Rich) The year is 1/3rd over. Revenue is 26% of budget and expenses are 32% of budget. At this point of time we are at a net loss of $7800. The balance sheet has nothing substantial to report. Rich would like to have quarterly reports with more detail and more in depth reporting, and monthly reports briefer. He also suggested a report from the previous year be included for comparison purposes.

Other business –

1. Barb Fulton would like to have someone paid to clean up after events. Discussion followed, and it was agreed that this would be helpful for Janet and Robert. Upon motion duly made and seconded, the following resolution was adopted.

RESOLVED: The Board authorizes Janet to investigate and find a person or team to perform event clean-up for our sponsored events, and determine the expense for our budget.

1. Janet has requested a person to help coordinate events. Further discussion elicited some ideas to make this happen in the future.
2. Fund Raising Workshop – June 13th from 10:00 to 3:00. Raiti has offered the use of her house for this event. Seven or eight Board members will be able to attend. Bob suggested that members of the finance committee or the home tour committee might also like to attend.

There being no further business, Lexi adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Barbara Carver, Secretary