Minutes of Regular Meeting of the Board of Trustees

Of The

Lopez Community Center Association

December 8, 2014

Upon notice duly given, a regular meeting of the Board of Trustees of the Lopez Community Center Association (LCCA) was held December 8, 2014 commencing at 5:20 p.m. Raiti Waerness, Barbara Carver, Barbara Fulton, Shawn Westervelt, Mark Herrenkohl, Chris Dern, Todd Twigg, Janet Baltzer, Robert Harrison, and Karen Barringer were in attendance. Dawn Dawson Wexo also attended.

Before the meeting commenced, Dawn Dawson Wexo was introduced. She is the founder of the John Bonnett Wexo Foundation and has recently moved to Lopez Island.

As the first order of business, a motion was made and seconded to approve the November 10th minutes.

Next order of business, Robert reported on the response to the 2014 Friends Letter.

Next, a motion was made and approved regarding signatures for the safety deposit box:

The LCCA board chair (or co-chairs), treasurer and director will have access to the LCCA safety deposit box at Islanders Bank. Currently, this includes Raiti Waerness, Barbara Carver, Chris Dern and Janet Baltzer.

Next order of business, Robert asked for and recorded board members’ start dates.

Next, Janet presented the Director’s Report (see attachment). Items included:

* Establish a meeting among interested board members and guests to brain storm ideas for a fundraising event – the goal is to raise $15,000. The meeting with be at Raiti’s, Friday, February 13, 6-8 p.m.
* Janet and Robert are working on promoting weddings at LCCA.
* Janet explained requirements for Beer and/or Wine Theater License. The license fee for the license is $400 annually. Note: Executive committee members are required to give their social security numbers for the application. Also, Mark has volunteered to take the online MAST course so he will be eligible to serve alcohol at LCCA events.
* After further discussion, a motion was made and approved:

To apply for the Beer and/or Wine license with appropriate constraints for participation that includes signs and physical boundaries.

Next order of business, Chris presented the Treasurer’s report (see attachment). Chris presented the projected three year LCCA budget. After further discussion, a motion was made an approved:

To approve the budget

Also, Chris discussed guidelines for confidentiality for board members regarding LCCA fundraising and charitable donations (see attachment.) Further, it was suggested that a job description detailing requirements and responsibilities be presented to new board members.

Next, Todd reported on Fertile Ground. Todd will contact Donna Hasbrouck to request an agenda from Fertile Ground members for the board to review at February’s meeting.

New Business:

* Mark has volunteered to be on LCCA’s finance committee.
* Raiti contacted Kathleen Foley of San Juan Preservation Trust regarding a sign for Sally’s Garden/Fertile Ground. S.J.P.T. has agreed to provide the sign and Raiti will donate $500. towards payment for the sign. After further discussion, a motion was made and approved:

Proceed with proposed San Juan Preservation Trust sign. Content will be determined and approved by the LCCA board.

* Barbara Fulton has resigned from the LCCA Board. A thank you from all of us for her hard work and dedication to LCCA.

Old Business:

* The 2014 Spirit Award Potluck Dinner will be held Saturday, January 10th commencing at

5:00 p.m.

There being no further business, the meeting was adjourned at 7:10 p.m. The board will not be meeting in January. Our next regular board meeting is Monday, February 9th at 5:15 p.m.

Respectfully submitted,

Karen Barringer, Secretary